

GNC SAG meeting

19 Feb 2014

Present:

1. Diane Holland, UNICEF, Chair of the meeting;
2. Anne-Dominique Israel, ACF;
3. Britta Schumacher, WFP (incoming SAG member);
4. Lynda Kiess, WFP (outgoing SAG member);
5. Leo Matunga, NCC, UNICEF Somalia (outgoing SAG member);
6. Nicki Connell, SC-UK (incoming SAG member);
7. Emily Keane, SC-UK (back-up for incoming SAG member);
8. Jaqueline Frize, SC-UK (back-up for incoming SAG member);
9. Samson Desie, NCC, UNICEF Sudan (incoming SAG member);
10. Josephine Ippe, GNC Coordinator;
11. Valerie Gatchell, GNC Consultant;
12. Ayadil Saparbekov, GNC Deputy Coordinator.

Agenda:

AGREED ACTION POINTS:

MoU between the GNC and ACF-Canada on SMART Project Convenor:

Aim of MOU is to clarify when to deploy, on what basis and criteria in order to strengthen response. The SAG feedback focussed on learning from what is working in other deployment processes, suggested considering a cost recovery mechanism for sustainability, inclusion of capacity building component for established clusters in addition to providing technical assistance for SMART surveys in large-scale emergencies.

1. Paula to update by 19 Feb and share with GNC-CT.
2. GNC-CT and SAG to review the draft, have a telcon if needed by 28 Feb, and seek a feedback from a wider GNC.
3. GNC-CT as part of the every 6 months review of needs and capacity to share those relevant to surveys with the SMART team prior to their technical meetings.
4. The SMART team to share feedback from the technical meetings more widely with partners, including technical issues that remain to be resolved.

SAG members reflection on the work of SAG:

- In general – very positive.
- It was suggested that there may be some things to consider in the next round in terms of structure/process- eg that dedicated support by Valerie was essential to help move things forward, that the input of the NCC may be able to be better reflected (linking to monthly call agenda/outcomes perhaps), and delegation to TF as needed.
- It was discussed and agreed that the Chair can be from the CLA as they are contributing as a partner. This will need to be fed back to the GNC and incorporated into the SOP.
- Members expressed the need for a new SAG to be strategic, acknowledging that this year was focused on putting structures in place. The detailed work that outgoing SAG members did during the tenure was much appreciated but it felt that it could have

been done by specific task forces while SAG members could provide the TF and GNC-CT with strategic directions and endorsement of the work of TFs.

- Members also expressed the need for better communicating the SAG discussions/decision/deliberations to a wider GNC. This would include better articulation of the link for the SAG to the GNC work, of the GNC work to CO (eg the value add of the NCC and SAG members to their managers). Some of this could be accomplished through direct advocacy as well as inclusion of information in the GNC bulletin.

New SAG members:

The new SAG members agreed on the presented ToR. The new members are:

- Diane Holland, UNICEF;
 - Anne-Dominique Israel, ACF;
 - Britta Schumacher, WFP;
 - Lynda Kiess, WFP (back-up for Britta);
 - Nicki Connell, SC-UK;
 - Emily Keane, SC-UK (back-up for Nicki);
 - Jaqueline Frize, SC-UK (back-up for Nicki);
 - Samson Desie, NCC, UNICEF Sudan;
 - Josephine Ippe, GNC Coordinator;
- The GNC-CT is to send an email to a wider GNC group on the composition of the new SAG and agreed ToR.

Monthly SAG Calls:

1. The SAG members agreed to have a monthly Skype call on the first Wednesday of each month at 1300 GVA / 1200 UK / 0700 NY / 1500 Sudan time.
2. Anna Ziolkovska (GNC RRT IMO) to continue taking the minutes. When Anna is on deployment, one of the SAG members will take the minutes and it will be agreed at the beginning of the call.
3. The SAG members agreed that the current structure of the minutes of the call should remain the same until such time when the IM/KM task Force reviews the structure of all GNC documents (NCC call minutes, GNC partners' call minutes, etc) and proposes a new format for all of them. One SAG member would support/participate in this TF.

Chair of the SAG:

1. The SAG members agreed to have a rotational chair where each SAG member will be chairing for a period of 3 (three) months:
 - a. Diane Holland: March – May 2014;
 - b. Nicki Connell: June – August 2014;
 - c. Britta Schumacher: September – November 2014;
 - d. Anne-Dominique Israel: December 2014 – February 2015.
2. The SAG members agreed that Samson Desie would serve as a “back-up” chair every time when the rotational chair is not available (mission, leave, etc).

GNC Major Events:

GNC hold two annual major events: the Annual GNC meeting and the Face-to-Face GNC meeting.

- The SAG members agreed that the next Annual meeting of the GNC will tentatively be held in September (second week). The GNC will send an email with options to a wider GNC and fix the dates.
 - The SAG members agreed that each meeting should have clear objectives. While the purpose of the recent F2F meeting was to discuss and agree on the strategic plan, the workplan, SOP and the new SAG, it was felt that one additional day where participants could have discussed nutrition cluster performance/lessons learned from the recent large-scale emergencies would have been useful. There is also a need to structure discussions to maintain institutional memory in particular around workplan decisions- perhaps through establishing IRs.
1. WFP will contact FAO regarding the possibility of having the meeting in Rome and will liaise with the GNC-CT on this point.
 2. The objectives for the next Annual meeting will be discussed at the next SAG Skype call (March 2014).

Next steps for GNC Workplan:

1. The GNC-CT to send two emails:
 - a. To the wider GNC asking to form task forces under the leadership of the agencies that volunteered to lead the SP pillars at the F2F meeting. (Pillar 1 GNC-CT; pillar 2 Task Force led by Nicki; pillar 3 led by RRT agencies; pillar 4 has a TF). The lead agencies should identify focal points for their respective pillars. GNC partners can “sign up” to contribute to discussions under different pillars.
 - b. To the focal point of each pillar on what is expected from the TF, what is the process and what support is required from the Sag or GNC-CT.
2. Lead agencies to convene the TF meetings (virtual or telephone) and prepare and submit their consolidated inputs by the 17th of March 2014 to GNC-CT and then to SAG. One SAG member will be in every TF.
3. SAG members will provide their inputs/comments within the following days (by 22 March 2014)
4. Valerie Gatchell will consolidate all inputs and will present the final draft by 31 March 2014.
5. The SAG members were concerned about the mechanism of feeding back to the GNC members on the decisions that the SAG would taking during the finalisation of the WP (where to “draw the line”, if there was a disagreement with TF inputs, etc).
6. The workplan will then be also shared with NCCs
7. The SAG members agreed that it should be finalised by mid-April to allow for preparation for the fundraising meeting/presentation.

Agenda for the next SAG Call (05 March 2014, Wednesday, 1300 GVA / 0700 NY / 1200 UK):

1. Vision for the Annual meeting and the next F2F meeting;
2. GNC decision-making process (especially for the workplan finalisation);
3. Activity prioritisation process (taking into account the needs of the country clusters);
4. Process of launching the GNC WP.